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| 611 Independence Blvd.Morganton, NC 28655 | (845) 480-6423ryan.gagliardo@gmail.com |

Ryan Vincent Gagliardo

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| ObjectiveEducationWork Experience LanguagesSkills | Old Fashioned Judeo-Christian Faith, Family, Old World FarmingSeptember 1998 – May 2002 Nyack, NY **Nyack College** * Bachelor of Arts in Religion – Magna Cum Laude

May 2010 - Present Morganton, NC**Norell, Inc.** * Meticulous routine glass inspection and organization.
* Lathe and torch glass manufacturing of quartz and Pyrex, 1-10mm, thin/medium/heavy wall bottoming, valved and coaxial tube assembly, constrictions, glazing, graded seal quartz to Pyrex valved tube assembly.
* Centerless grinder operation using quartz, Pyrex, and plastic rods.
* Wet saw glass cutting operation.
* General clerical support answering phones, customer service, order entry and fulfillment via Netsuite, filing, inventory management, packaging.
* International shipment processing via UPS, FedEx, and other carriers.

 March 2007 – April 2010 Suffern, NY **Law Offices of Kevin A. Stevens** * Entered new files into database and made initial phone contact with defendants in an effort to facilitate debt payment.
* Prepared and submitted summons and complaints, judgments, and a variety of other court documents in the five boroughs of New York City, throughout the State of New York, and outside New York via out of state attorney assistance.
* Persistently followed up on all pending matters.
* Conducted rigorous and extensive post-judgment enforcement measures, scrutinizing credit reports and all useful sources of information in an effort to ascertain defendants’ whereabouts, identity, assets, and places of employment.
* Communicated extensively over the phone with defendants, clients, witnesses, and various agencies.
* Provided general support and services to the attorney and staff.

September 2005 – November 2006 New Jersey**Self-Employment** * Translated seven educational booklets from Ivoirian French into English of approximately 30,000 words total.
* General home maintenance (small home repairs, painting, landscaping).
* House/pet-sitting.

French – extensive speaking, writing, reading, and translation.Spanish – intermediate speaking, reading, and writing.Great writing/speaking/interpersonal skills. Very detail oriented, quick learner. Average 60-words/minute typing. Extensive cross-cultural experience & ministry-related travels (Ivory Coast, France, Nepal, Costa Rica, Cuba, Ireland, etc).  |

References

**Greg Norell**

**Present Employer**

**1001 Innovation Dr.**

**Morganton, NC 28655**

**(828) 584-2600**

**Attorney Kevin A. Stevens**

**Former Employer**

**98 Lafayette Ave.**

**Suffern, NY 10901**

**(845) 357-9144**

Lester Weaver

Pastor Vineland Mennonite Church

1127 West Garden Rd., Vineland, NJ 08360

(856) 692-9481

Larry Poston, Ph.D.

Nyack College Professor of Religion

1 South Boulevard, Nyack, NY 10960

(845) 358-1710, ext. 4554

Email: Larry.Poston@nyack.edu

**Gus Vasiliadis**

Friend & Former Customer

1012 Ramapo Valley Rd.

Mahwah, NJ 07430

Phone: (201) 934-7660 / 327-7555

Betty Nilsen

Former Landlady

211 Airmount Ave. Mahwah, NJ 10450

(201) 512-0234